

The Diocese of Leicester

**THE GOOD SHEPHERD CHURCH
LOUGHBOROUGH**



**Annual Report of the
Parochial Church Council
2019**

Compiled by Mark Smith and Laurence Emmitt

AIMS AND PURPOSES

The Good Shepherd Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent, the Reverend Susan Willetts, in promoting within the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Good Shepherd Church and Church Hall in Park Road, Loughborough. Each year our annual report affords us the opportunity to look back over the past year and review what has happened in the life of the Church and our community. The following pages give a glimpse into the life of the Good Shepherd as we journey together.

OBJECTIVES

Just as last year, the PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at The Good Shepherd. The PCC maintains an overview of our worship and endeavours to see how our services can involve the many groups that live within our parish. We endeavour that all our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year we try to enable ordinary people to live out their faith as part of our parish community through:

- Growing - Praying, Worshipping, Listening to God and becoming more like Jesus
- Inviting - Sharing the Good News and planting new worshipping communities
- Serving - Helping those in need, the poor and isolated, welcoming and encouraging

To facilitate this work, it is important that we maintain the fabric of our Church and the Church Hall.

CHURCH LIFE THROUGHOUT THE YEAR

As many might know, in 2017 Martyn Snow, Bishop of Leicester, asked the churches in Leicestershire if they wanted to become 'Resourcing Churches'.

A Resourcing Church is a church that wants to grow new Christian communities and reach new people, many of whom have had little or no contact with the Church of England.

The Good Shepherd Church, in partnership with Emmanuel Loughborough, were one of the 6 churches in the Diocese of Leicester that was designated as Resourcing Church, and now, after nearly 2 years of hard work and prayer, a new worshipping community in the heart of the Grange Park Estate has begun...



St Barnabas, also known as STB! Its mission is to plant and grow an authentic Christian Church that seeks to encounter Jesus, build community and see transformation on Grange Park and beyond. Our work in this regard has come at a cost in terms of time, money and people. In particular, it was bittersweet to see Paul and Anissa Chung feeling a call to leadership within this new church. Whilst we are sad to have seen them go, we wish them well in this new and exciting chapter of ministry that God has called them to.

Our website has also begun to blossom and bear fruit. We have been better able to advertise our services, activities and work in the community, with over 200 regular visitors to our site per month. We are now connecting visitors to our policy documents, advertising for new posts and able to keep the local community updated with life at the Good Shepherd.

Particularly popular has been the "Listen Again" feature we have created, allowing people to listen to past sermons old and new. This has also allowed us to create playlists, or groups of sermons that focus on a

specific topic of teaching, this was especially useful as we focused on being “Courageous Church” during the time of the church plant.

The year began in earnest with a ‘vision lunch’ on 13 January, we focussed on our journey in partnership with Emmanuel in ‘Church planting’ in comparison to Abram’s as God showed him the way. Sue, Ed Grainger, Mick Gregory and Paul Chung were part of a wider shared team with Emmanuel as we continued learning together. Messy Church continued in January, this is a congregation that continues to grow and evolve. We are continually delighted with how well this group is attended and the opportunities it provides us to be a witness to these families. January 2019 also saw a number of us attended the Loughborough Church Partnership United Service. Christians from across the churches in Loughborough meet together to pray and worship in unity and we’re grateful that Loughborough is small enough to allow each congregation to play its part without being in competition with each other, yet big enough for us to make a difference when we come together in united action.

At the beginning of February 2019, we welcomed once again the Loughborough 2229 Squadron of the Air Training Corps for their annual parade service. Prior to this we attended a Vision Prayer Morning, where we prayed with our friends at Emmanuel as we considered stepping out as resourcing partners, considering the new church plant. This was a great opportunity to not only meet one another, but to also hear from God as we considered His plans for the church plant and the resources involved.



Towards the end of February, we were also invited to a showcase of the work of Soar. A group taking the Good News of Jesus Christ to children, young people and families in North Leicestershire. SOaR was setup in 1996 as an evangelistic resource for local schools and churches in the North Leicestershire Area. This was a great opportunity to meet the team, learn about their work and to understand their vision for the future of the project.

We also began advertising for an Associate Rector, based at Emmanuel but supporting the Good Shepherd too, following our designation together as a Resourcing Church for the Diocese of Leicester. The role was specifically intended to nurture new leaders, deepening our discipleship and focused on evangelism.

2019 as a whole, but especially from February onwards, saw the permanent establishment of a regular prayer breakfast. This monthly event involves a very tasty, simple breakfast together followed by prayer. Each month we focus our prayer on a specific area of life in our parish – this regular event has given real vigour to the prayer life of the church, it is well attended and with God’s help we have been able to explore together the challenges this church faces and how we might overcome them.

At the beginning of March, we hosted the local World Day of Prayer Service for Loughborough, the service had been planned by the women of Slovenia and focussed on ‘Come - Everything is Ready!’ from Luke 14:15-24. The invitation is grounded in the parable that Jesus told about a great dinner which was attended by the ones called off the streets, as the ones invited excused themselves. The community formed around the table is not enough to fill the house – there is still room. We were encouraged to discover who is missing from the table in our community?



On 3 March we held a joint service with Emmanuel as Bishop Martyn launched us into our partnership to plant churches that plant churches.

In March, the PCC began to fully focus it’s attention on new signage for the outside of the building. This was the beginning of a lengthy process, acquiring the correct permits and permissions from the local Council and the Diocese of Leicester. We also began to consider minor changes to the Link Room and the connecting door, with the hope that a glass panel between the Church and the Link Room would enable us to meet our safeguarding policies better, whilst some adults are working with children during the service.

In 2019, Holy Week fell in April. A time when Christians remember the last week of Jesus’ life and which is arguably the most important time in the Christian year. On Palm Sunday we welcomed Rev Margaret Harper as a priest with permission to officiate in our Deanery, but particularly ministering in our Parish. This year we had our normal Holy Week “services”, on Maundy Thursday, and Good Friday afternoon’s Meditation together

with a Reflection at the Cross in the evening. This was swiftly followed by a busy weekend of Messy Church, an LCP Joint service and our regular Sunday Evening Café. It's safe to say a few people needed a little rest after April!

18 May saw the return of our annual Gardeners Coffee Morning – an event that goes from strength to strength, being well attended by both members of our congregation and the wider community – we were a little tight for space a one point! The Beacon Academy Voices, a mixed age school choir, also made a visit and entertained us with their singing. We're incredibly grateful to those that organise and support this event, it's an incredible evangelistic opportunity within the life of the church.



It's also possible that in May you became famous! Resound Worship, a musical charity who visited us late in 2018, recorded the first of their planned live albums at Emmanuel Church. It was an uplifting time of worship and fascinating to experience the process of "Live Recording" with such a large group. The album was so successful, it is now available from Amazon – and if you listen carefully to the end track 2, there is a very distinctive voice in the congregation!

In June the summer got into full swing with the LCP Alive in Loughborough event. 800 plus people from across Loughborough Churches Partnership gathered for a huge united outdoor service followed by food and fun together. It was a great opportunity to invite friends and neighbours to join us and witness that the church of Loughborough is alive and well in all it's beauty and breadth.

This summer across July and August, we worked with our neighbours at Beacon Christian Fellowship (just up the road) to provide food and fun for family's during the summer holidays.



We ran activities for an hour a week every Thursday over the 6 week holiday period, each session included a creative time to explore a topic using activities and crafts, a short all age talk altogether which explored the theme using bible stories and song and finally breakfast! We're incredibly thankful to all those that volunteered and supported this programme – it couldn't have been possible without your help.



At the beginning of July, we said goodbye to Rev Elizabeth York, our Curate. We are very grateful for all that she taught us and shared with us in her ministry. She has moved into a school chaplaincy role for her first post of responsibility.

We also ran a short Tea and Chat programme. Open to all every Wednesday throughout the month of August. It was for anyone who wanted to drop in for a chat, some cake, and a coffee (or a cup of tea) in a relaxed and friendly atmosphere.

The summer is usually a little quieter in the life of the church as many people in our community go on holiday and visit friends and family, and this year was no exception. There was a palpable sense of relief as the many volunteers and those who serve in the church took a well-deserved rest, gathering themselves for the end of September and the beginning of Start! – of which more later. The summer season culminated in a BBQ at the Vicarage instead of our usual Parish Breakfast on the fourth Sunday of the month.

In September on our Harvest weekend, we also held our Harvest Coffee Morning – this year we supported Macmillan Cancer Research and we raised £260. Many thanks to everyone involved and the harvest gifts were greatly appreciated. Many thanks too to Graham Dew and his team for opening up the church for the Annual Historic Churches Bike Ride – 'Ride and Stride', once more.

October was a busy time for the church plant. St Barnabas began meeting in September but due to the late completion of the Grange Park Community Centre, they began meeting at Woodbrook Vale School until the end of November. This turned out to be a blessing in disguise, as it has enabled positive engagement with the school's new Head Teacher in particular.

Ben and Sue continue to meet monthly, ensuring good working relationships and to explore opportunities to work together on some particular projects.

On the 2 and 3 November Emmanuel church hosted their yearly weekend together. A weekend to gather people to be inspired and encouraged to be witnesses for Christ and share His story and our story in our everyday lives.

This was a great opportunity for the Good Shepherd, Emmanuel, and St Barnabas Church to come together for fellowship and inspiration as we continue to work in partnership.



As always, Christmas was a busy period at the Good Shepherd, with a number of things taking place as we celebrated the coming of our King. Starting in late November with our Christmas Market and early in the month of December with a Christmas meal for the Wednesday Friendly group, swiftly followed by the Wednesday Friendly Carol Concert.

The Concorde Choir also paid us a visit, performing a musical medley of songs and arrangements with a Christmas theme. This was the first of many events that week, a simple lunch in support of Christian Aid and our own Carol Service.

On Christmas Eve we held a Messy Christingle. We welcomed a number of families to this service using Christingles to remind ourselves of the greater narrative of Jesus' life. Later that day we held our third (in recent times) Midnight Communion service. Midnight Communion at Christmas is a powerful sign that we are adjusting our lives to fit Christmas, and everyone was welcomed to take part in this important event. Our Christmas celebrations concluded with a family communion on Christmas Day.

We also ran the national #FollowTheStar Advent and Christmas campaign for the second year running, which encouraged everyone to follow in the footsteps of the Wise Men on their journey to meet Jesus. There were resources and daily reflections, starting on Christmas Eve and ending on the Epiphany (6 January).

RESOURCING CHURCH HIGHLIGHTS (COURTESY REV. BEN GARDNER)

STB was planted in September 2019 with a team of 30. At the end of 2019, STB has grown to 59 regular members! We have had a lot of fun and we can't wait to see what God does in 2020.

2019 Highlights include...

Official Launch - Over 100 key supporters and STB members attended the official launch. Bishop Martyn spoke and commissioned the team.

Carol Service - 83 attended (including 46 guests) our Carols and Glowsticks Service and stayed for some mulled wine and mince pies.

Christmas Day - Our Christmas Day service took place in the new Woodthorpe Lodge Care Home. Staff and residence join us for a short service to celebrate the birth of Jesus who came full of grace and truth.

Give to Give Away - a new initiative where we take a cash offering once a month and then redistribute to the congregation to give away to those in need or those who simply need to know something of the generosity of God. So far, we have given away over £1,800.

Please pray that we would continue to build good relationships with the 93%, local schools and businesses so that we might see people come to faith in Jesus Christ.

Joint Church Weekend 2019

His Story, Our Story was the theme of our church weekend. Over 140 delegates from across the Resourcing Church Partnership attended the weekend...our biggest yet! Rachel Atkinson spoke about the importance of joining in with God's Mission and Andy Blacknell challenged us to invest in the next generation by providing young people leadership opportunities. Youth for Christ provided a great youth programme and our kids had a fab time. Lots of cake was consumed and the kitchen team provided some incredible meals.

It takes a huge amount a teamwork and dedicated individuals to put on an event like this. A massive thank you to everyone who attended and those who made it happen.

COMMUNITY LINKS

The Wednesday Friendly Group continue to meet regularly in the Church Hall, they now meet every other Wednesday and are led by Barry and Sandra Lockwood. The group continues to follow the pattern of a time of worship, then a speaker or indoor/outdoor activity before sharing in refreshments together. The group sustains a strong emphasis on pastoral care as members care for each other in between meetings.

The Stage Group continue to enjoy productions each Spring and Christmas time. The Spring show in June was called "The Haunted House" and the Panto at Christmas was called "Jackie and the Beanstalk". The Panto was a celebration for the group as it was the 100th show that has been staged over the many years since the group formed. Two local charities were presented with the proceeds from the Panto again to the value of over £2000. During the year a number of social events were held, and some new members joined the group.

The local Chinese Methodist Church also continue to use the buildings on Sunday afternoons for their worship and for their bible study groups.

Rev Sue Willetts continues to serve on the Shelthorpe Community Association committee and attends the meetings of the Haddon Way Residents Association. This enables the church to pray for on-going situations brought to these associations' attention but also to be involved in community activities.

This year the Grange Park Centre Committee, of which Sue is also a member, have managed to build the Community Centre - now known as The Arc. The Arc opened in October and has quickly become the hub for many exciting activities in the local area. It has recruited a new member of staff and sees it's doors open from 7am to 10pm. We continue to pray for the work of those who are supporting this important endeavour.

MISSION AND EVANGELISM

Early in March, the PCC came together to consider the "Spiritual Health of the Church" and in particular we've been encouraged to talk about our personal journeys and stories, something we're perhaps not entirely used to! The theme of story telling has continued throughout the year, with many prayer breakfasts and some elements of the Start! course focussing our attention on the power of our own testimony when we share it with others.

In June and early July, and again in September to October, Ken Rotter visited the ship Logos Hope as it was based in Central America, which is a converted ferry housing 400 plus young Christians from over 60 nations. They volunteer for two years or more to receive training in practical Christian living, Bible study, prayer, and sharing the good news. Ken goes to train those assigned to the engine department. They share in watchkeeping under the professional engineers, minding the machinery which keeps the ship running even in port.

Following Sue's conversations with Beacon Christian Fellowship, we committed to joining with the Fellowship in providing food and activities once a week over the summer holidays. Several schools had shown an interest in sending selected children to this in response to the 'holiday hunger' issues in the summer, particularly for those with low incomes. With the Beacon Christian Fellowship, we provided breakfast, an hour of Messy Church type activity and then packed lunches to take home. We engaged with a wide variety of families, some whom we had already had contact with through our own Messy church and Summer Holiday Clubs. It was good to work with our neighbours and to all be able to use our differing skills to bring some hope and encouragement to a number of families in our Parish and beyond.



Our strong links with Beacon Academy through the 'Pray, Bake, Read!' scheme have also continued - many thanks to all those who regularly bake cakes for Beacon Academy Staffroom. Sue regularly takes assemblies at both Beacon Academy and Outwoods' Edge School. A small team also lead a Monday Lunch Club at Beacon Academy for children in Years 4 and 5 – this has proved a challenging experience, but a small, regular group of children attend and they are also linking, with their families, into Messy Church.

DEVELOPMENTS

The Start! Course ran for two groups over six weeks, introducing Christianity through six DVD based interactive, small-group sessions. The Start! course makes no assumptions about participants' background or experience or knowledge of Christianity or the church. Before the start of each session everyone shared a meal together, depending on the time of day this was either a hot cooked dinner or afternoon tea – with proper clotted cream! One group has continued meeting together weekly with Margaret and Tony Harper leading them.

MINISTRY AND PRAYER

Our service pattern has continued both on Sundays and weekdays with a variety of people leading and preaching to help us all in our everyday discipleship. We followed a few series of sermons this year. After Easter we looked at some favourite Psalms and over the Summer we considered the lives of a number of older people in the Bible, we particularly welcomed Peter and Martina Morriss, our link missionaries from Arab World Ministries, sharing with us about their work but also reflecting on Daniel and relying on God in all things even in a foreign land. In September we looked at Paul's letters to Timothy and over the Advent and Christmas period we focussed many of our sermons on the Isaiah readings from the Common Lectionary.

Our monthly Evening Prayer service has taken several forms over the year, from formal services to informal communions as well as focussing on the work of some organisations that we support, for instance the Gideons' and the Logos Hope ship. Our fourth Sunday 'Breathing Space' Café Church, continued under Elizabeth, Mark and Helen's leadership until June, when it took a break for the summer. We hope to re-launch this in the New Year.

Our monthly 'Messy Church' congregation continues to grow and develop with grateful thanks to the team who put in so much work each month.

During the autumn we were joined by Phillippa Taylor on placement with us as she explored her vocation. Phillippa joined in whole-heartedly with Church life and she contributed much. We also welcomed Fiona Barber amongst us, for a three-year placement as a context-based ordinand. Fiona is studying at St Mellitus College, East Midlands in Nottingham one day a week, and then studying at home and sharing in our everyday ministry.

As already mentioned, Rev Margaret Harper has been given permission to officiate by Bishop Martyn in our Diocese, specifically linked to the Good Shepherd Church. Tony Harper has also had his Reader's licence transferred to us. At the same time in the Autumn another of our Readers, Paul Chung along with his wife Anissa, moved to STB as part of the original Church planting team. We are grateful to both of them for the ministry they shared amongst us over many years.

In October and November, we had the privilege of baptising two toddlers, Roman and Polly. It has been lovely to get to know Roman and his family in our Messy Church services and to get to know Polly, as part of the Clarke family.

The Singing Group have continued to support our worship and encourage us all to learn new songs. We are grateful too, to our musicians and Audio-Visual Technicians, whose skills enhance our worship week by week.

In 2019 the Manna Ladies homegroup completed a series of studies on 1 and 2 Samuel, which lasted a long time. They learned from David's life experiences, which demonstrate God's faithfulness even when his servants fail Him. This was followed by studying Luke's Gospel - reading chapter by chapter and sharing things that struck us. After the Summer Break we studied a book of studies called 'Longing' by Elizabeth Mcquaid. She helped us to see that longing is a legitimate and normal part of our Christian experience in a fallen world as we await the better life after the resurrection. The group now has 7 regular members. They would like more members, but all of value the mutual commitment and care which the group provides.

Communion is regularly taken to our now housebound members, and those in nursing homes, by Sue, Margaret Harper and Jackie Rotter.

ANGLICAN AND ECUMENICAL RELATIONSHIPS

The Church is a member of the Akeley East Deanery in the Diocese of Leicester, as well as a member of the Loughborough Area Mission Partnership (LAMP). We are also part of the Loughborough Churches Partnership. The Church Leaders from this partnership meet monthly for breakfast, sharing good practice and information about events that all can share in. There is also a regular Forum which includes a wider group from the 26 or so churches involved in the Partnership.

Pentecost Sunday saw the second 'Alive in Loughborough' event held in Southfields Park. In the morning there was a joint communion service followed by an afternoon of fun and games. People came from all over town and enjoyed sharing their picnics with each other.

We also hosted a local Journey in Faith course for the Diocese, for the second year running, which was led by Sue and Rev Adele Adshead.

At the end of July, we hosted the local Christian Aid simple lunch, sharing a simple salad and raising funds for Christian Aid at the same time.

On 3 September Rev Steve Harvey was licensed as Associate Rector at Emmanuel Church, with a remit to work with us in our Resourcing Church Partnership.

CHILDREN AND YOUNG PEOPLE

We continue our links with the local ATC through their Chaplain, the Rev Rosie Whitley. This year they held their regular Parade Service in February, supported our Battle of Britain Service in September and but this year due to the popularity of our hall they held their annual Carol Service at Emmanuel in mid December. Members of our congregation were invited to each of these occasions.

During the year groups of children from both Beacon Academy and Outwoods' Edge Schools have visited the church for educational visits as well as Sue and others visiting them in school too.

Although we have very few children come to our Sunday services, those who do keep us on our toes, so to speak, with some very challenging questions, some great responses to the activities provided for them and some very beautiful smiles! Many thanks to all those who support, encourage, and pray for, and with, these children week by week.

MISSION PARTNERS

A box continues to be placed in Church for food contributions to a local food bank which is organised and managed by the Carpenters' Arms. We are grateful to those who ensure the continued delivery of our items. The tinned and dry-goods food from our Harvest Celebrations were also donated to this regular collection.

We continue to support Peter and Martina Morris working for Arab World Ministries. They have now moved from Paris to Germany. We also support the True Vine Trust in a variety of ways, as well as other more local charities from time to time.

BUILDING

During the year, the buildings have been cared for by a willing group of people whose DIY skills have helped to ensure that the church and the hall are maintained to the highest of standards. The church grounds are also kept in good order by others with more 'green' fingers!

Without the support and dedication of all these people, our financial expenditure would be much more and therefore, we wish to offer them our very sincere thanks for all they do.

There have been several exciting developments with our buildings this year. The first is the new signage outside. People can now see who and where we are! We're incredibly grateful to everyone who made this

happen, and we're already seeing the benefits as people are recognising that our building is a church and not simply a community hall!

Secondly, we have re-decorated and re-furnished the Link Room. This has breathed new life into the way this room is being used, it's becoming a safe space to teach and to pray with the second of the Start! courses being held here.

This leads us into the third change, now that the Link Room is a suitably comfortable place, we have also fitted glass panelling in the door that separates the Link Room from the Church. Primarily this is for safeguarding purposes, but it has also enabled a lot more natural light to enter the Link Room, and it has become such a pleasant space, we are now using it for children's activities on a Sunday.

On a more unfortunate note, it has been noticed by the buildings team that our Hall may be approaching the end of its serviceable life. We have had made major changes to the way that the walls are supported, with internal bracing now in place, and during late winter high winds, we have lost some felt and fascia boards from the roof. We must be mindful that this building has served us well, but it cannot serve us forever. As a congregation, it would be wise for us to prayerfully consider what the next steps should be.

VOLUNTEERS

Again, it is very important that we express our grateful thanks to all our volunteers for all that they do to encourage our life together but especially:

- all those who help with Messy Church throughout the year
- all those who care for the Church building and the Church grounds, and deal with hall bookings
- all those who decorate the Church week by week with flowers and at Celebration times, and especially Edie Smithson for coordinating this for us
- all those who help with services each week in any way, particularly our sides people, those who look after the laundry and ensuring we have everything that we need for our worship each week
- all those who pray for the ongoing mission and ministry in our Parish

In fact, once again thanks to everyone for being you and contributing in the ways you do!!

INFORMATION FROM OUR CHURCH REGISTERS

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping.

We have celebrated the baptisms of 2 children, there have been no weddings, but we continue to read Banns for many couples, 6 this year, and always pray for them and send them a card to celebrate their wedding and invite them to future events at the church.

We have also helped 5 families with funerals held both in our church (2) and at the local crematorium (3) this year. Cards continue to be sent to families at the time of their bereavement and on the first anniversary. Invitations were also sent to these families for our All Souls' Memorial Service, many attended and afterwards commented how helpful these services had been.

Amongst those families that we have supported during the year were the families of some church members who we sadly now miss, including the late Mary Wright, Kathleen Turner, Sheelah Elliott and Rene Pike

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representations Rules. At the Good Shepherd Church, the membership of the PCC consists of the incumbent (our vicar), churchwardens, readers, deanery synod representatives and up to nine representatives elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services and members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

Anyone is very welcome to attend our regular services. In 2019 the Electoral Roll was completely renewed as required; there are now 71 parishioners on the Church Electoral Roll, of whom 24 are not resident within the parish. The average weekly attendance, counted during October and including our Messy Church congregation, was 69, but our services at festival times have again been much busier.

The PCC normally meets as a body at least 6 times a year, this year however, we met 9 times, with 1 extraordinary Parochial Church Meeting in order to approve the Annual Report for 2018, which had to be delayed from our Annual Meeting due to ill health.

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016. This duty is to have due regard to the House of Bishops' guidance on safeguarding children, young people and vulnerable adults.

During the year we have had to undertake some very important work especially around the issues of safeguarding, ensuring all our policies are up to date and fit for purpose as well as ensuring that they are very easy to find on our website, and implementing the General Data Protection Regulations as we began to use iKnow Church Software, helping us to maintain good and accurate records.

The Good Shepherd Church is situated on Park Road, Loughborough, LE11 2HJ. It is part of the Diocese of Leicester within the Church of England. The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2006) and a charity currently excepted from registration with the Charity Commission.

PERSONNEL

PCC members who have served at any time from 1 January 2019 until the date this report was approved are:

Ex-officio Members

- Incumbent: Rev Sue Willetts
- Warden: Ed Grainger
- Warden: Nuhad Aboulela
- Reader: Paul Chung
- Reader: Jackie Rotter
- Reader: Tony Harper

Deanery Synod Representatives

- *Vacancy*
- *Vacancy*

Elected Members

- Laurence Emmitt Treasurer for the PCC
- John Cheetham
- Michael Devlin Deputy Churchwarden
- Jeannette Green
- Ken Rotter
- Mark Smith Secretary to the PCC (co-opted from July 2018 to APCM for 2019)
- Diane Fairbairn (from 26 April 2018 for one-year term)
- *Vacancy*
- *Vacancy*
- *Vacancy*

LEGAL AND ADMINISTRATIVE INFORMATION

Our principal bankers are CAF Bank (part of the Charities Aid Foundation) at 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ. We also have deposits with CCLA, that is the Central Board of Finance of the Church of England Deposit Fund and with the Loughborough Building Society. The Stage Group uses Lloyds Bank.

Rosemary Duke has been appointed as our Independent Examiner for the year 2019.

Independent Examiner's Report to the Trustees of the Good Shepherd Church, Loughborough

I report on the accounts of the church for the year ended 31st December 2019, which are set out on pages the following pages.

Respective responsibilities of trustees and examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees (the PCC) consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

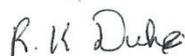
1. which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met:

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Mrs Rosemary K Duke
Director of Finance
16 Rivington Drive, Loughborough, LE114EJ

Date 15/3/2020

REVIEW OF FINANCIAL ACTIVITY 2019

In last year's review I explained. Our Giving and Other General fund Receipts were falling short of Expenditure. The PCC decided we should use the year's surplus in the Hall Fund to subsidise the General Fund. In 2019 the gross subsidy needed was £1163. That is after the receipt of amounts given in memorial of the deceased of £785, but for that our shortfall would be close to £2,000.

Logically, after the adjustment described above the General Fund should show it broke even in the year, however, you will see the General Fund Statement shows a reduction in the value of the Fund of £159, but noted below are unpaid amounts totalling £841. Thus, the value of the General Fund has effectively reduced by £1000. This is because in 2018 the fund was enhanced by a legacy of £2000 from the estate of Joyce Hewitt. In 2019 £1000 of that was utilised with the approval of Brian Cockain to pay for the new sign on the Front of the Church. The General Fund still included £1000 from Joyce Hewitt's Legacy.

Because of our financial situation we have again frozen our contribution to the Diocese at just under £45,000. For 2020, I am anticipating the need to increase that cross subsidy. A major factor is the reduction in the congregation. There therefore remains a need for the congregation to review generously their level of giving and for us to consider what else could be done to increase our income.

The Parish Giving Scheme (under which giving is collected by Direct Debit) has proved to be a great success. If you have not already joined, I would ask you to consider whether the Parish Giving Scheme would be appropriate for you. If not the Envelope Scheme and Plate Giving remain important sources of income.

During the year Anissa Chung stood down as Gift Aid Officer, since she and Paul have joined our Church plant, St. Barnabas. She has been replaced by Sue Lymn-Brewin. I would like to thank John Cheetham, Cashier and Anissa and Sue as Gift Aid Officers, without their support, I could not cope.

Laurence Emmitt

Treasurer

Financial Statement for the year ending 31st December 2019

BALANCE SHEET AND SUMMARY RECEIPTS AND PAYMENTS

	<u>OPENING BALANCE</u>	<u>RECEIPTS</u>	<u>PAYMENTS</u>	<u>INCREASE/ -DECREASE</u>	<u>CLOSING BALANCE</u>
<u>FUNDS</u>					
General (Notes 1)	26,842	58,468	58,627	-159	26,683
Hall	18,851	7,290	4,324	2,966	21,817
Wednesday Friendly	344	652	489	163	507
Coffee and Flowers	325	332	346	-14	310
Toddler Club	983	992	1,134	-142	841
Stage Group	4103	4013	3474	539	4641
LAMP	485	0	0	0	485
Mission Fund	804	10,599	3,666	6,933	7,737
Grace Fund	0	0	0	0	0
Contra Entries	0	70,697	70,697	0	0
	52,736	153,043	142,757	10,286	63,022
<u>MONETARY ASSETS</u>					
C.B.F. Deposit Account	20,306	0	0	0	20,306
CAF Bank Current Account	2,411	100,615	98,555	2,060	4,470
CAF Bank Deposit Account	4,705	39,527	36,000	3,527	8,232
Loughborough Building Society	19,902	4,740	0	4,740	24,642
Lloyds Instant Access Account	0	0	0	0	0
Cash in Hand Coffee and Flowers	325	132	346	-214	110
General Petty Cash	9	3,209	2,980	228	237
Lloyds Stage Group Account	3,519	16	0	16	3,534
Lloyds 30 day Stage Group	533	3,997	3,468	529	1,063
HALL Petty Cash	0	288	288	0	0
Other Petty Cash (Note 2)	1,027	744	1,344	-600	427
Debtors/Creditors	0	-225	-225	0	0
	52,736	153,043	142,757	10,286	63,022

Note 1. Balance of Restricted Funds

The following funds have yet to be expended

Children's Society	185
Joyce Hewitt - Legacy	1,000
Fees due to Diocese	656
	1,842

Note 2. Analysis Other Petty Cash

	<i>At</i> 31.12.18	<i>At</i> 31.12.19
Wednesday Friendly	143	106
Toddler Club	833	276
Stage Group	51	45
	1,027	427

GENERAL FUND RECEIPTS AND PAYMENT ACCOUNT

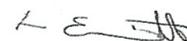
	2018	2019	Favourable (-unfavourable) difference
RECEIPTS			
Gift Aided	28,918	28,235	-684
Other Planned Giving	7,563	7,563	-1
Collection at Services	2,610	2,644	34
Gift Aid Recovered	9,082	9,132	50
Interest	128	215	87
All other giving (Note 3)	3,763	4,983	1,220
Fund Raising (Note 4)	1,962	898	-1,063
Hall Contribution	4,533	3,163	-1,370
Fees retained by Church	1,048	852	-196
Fees for Distribution	1,870	763	-1,107
Other Income	0	0	0
Contra Entries	-119	21	139
Total Receipts	61,359	58,468	-2,891
PAYMENTS			
Ministry Expenses	1,531	1,624	-93
Fees Distribution	1,870	107	1,763
Heat Light Insurance	2,504	2,841	-337
Repairs & maintenance (Note 5)	350	2,538	-2,188
Upkeep of Services (Note 6)	2,653	2,803	-151
Admin and Focus sheets	235	512	-278
Youth Work	408	511	-103
Resourcing Church	0	0	0
Parish Share and Dues	44,997	45,017	-20
Gifts to Charities (Note 7)	4,395	1,943	2,452
Fund Raising Expenses	0	0	0
Other expenses (Note 8)	383	709	-326
Contra Entries	-119	21	-139
Total Payments	59,206	58,627	580
Opening Balance	25,346	26,842	
INCREASE / -DECREASE	2,152	-159	-2,311
Closing Balance	27,498	26,683	

Approved by the Parochial Church
Council on 27 August 2020 and signed
on its behalf by Rev S Willetts (Chair)
and Mr L Emmitt (Treasurer)

Rev S Willetts



Mr L Emmitt



Note 3. Restricted Receipts and Other Giving (Donations)

Receipts include the following restricted funds

	2018	2019
Cyclone Disaster collection		105
Chinese Church		1,500
Gift for Rev Elizabeth York		250
Memorial - Kathleen Turner		485
Macmillan coffee		238
Memorial - Sheelah Elliott		300
Diocese- Follow the Star		400
Children's Society	205	185
Concord concert		105
Outwoods Edge School		90
Rainbows	240	
Legacy Joyce Hewitt	2,000	
Donation to RAF Association	37	
Wishes for Kids	542	
For Diocese	631	
Other	108	1326
	<u>3,763</u>	<u>4983</u>

Note 4. Fund Raising

Spring Concert	470	
Gardeners Coffee Morning	516	473
Summer Fete	506	
Christmas Fayre	470	425
	<u>1,962</u>	<u>898</u>

Note 5. Repairs and Maintenance

Lawn Mower		124
Carpet Tiles for Link Lounge		388
Sign on Front of Church		1,000
Car Park Marking		456
Glazing Door from Church to Lounge		87
Sound System	178	
Plant Stand in mem. Joyce Hewitt	95	
Repairs to Photo Copier		
Moring		
Fire Extinguishers		
Link Room Wall		
Other	77	483
	<u>350</u>	<u>2,538</u>

Note 6. Upkeep of Services	2018	2019
Organists and Verger Fees	1,210	1,240
Echo Adverts	190	0
Copy right fees	337	347
Printing etc	703	1,046
Altar Requisites	161	165
Service Other	52	6
	<hr/>	<hr/>
	2,653	2,803
	<hr/>	<hr/>

Note 7. Gifts to Charities		
Kedmon Meleta	600	600
ATC	100	
AWM Support for Peter & Martina	1,200	600
Samaritans Purse	500	
Rainbows	240	
Soar	48	
Children's Society	186	152
DEC Cyclone Disaster Appeal		105
Macmillan Caner Support		237
Star and Garter Homes	25	
RAF Association	38	41
Royal British Legion		84
True Vine Trust	25	25
Community of Tree of Life	160	
Wishes for Kids	542	
Diocese of Leicester	631	
Homestart Charnwood	100	100
	<hr/>	<hr/>
	4,395	1,943
	<hr/>	<hr/>

Note 8. Other expenses		
Crib Festival		113
Gift Rev Elizabeth York		250
Other Gifts		259
Hymn Books	76	
Exhibition Materials	220	
Meal with Emmanuel PCC	36	
Gift Linda Tozer	51	
Other		87
	<hr/>	<hr/>
	383	709
	<hr/>	<hr/>

<u>Church Hall Fund</u>	2018	2019
RECEIPTS		
Hire of Hall	6,600	7,290
Other	0	0
Total Receipts	<u>6,600</u>	<u>7,290</u>
PAYMENTS		
To Church Gas Insurance	4,533	3,163
Electricity	760	-64
Cleaning and Caretaker	834	557
Maintenance and Repairs	674	322
Fees Re Booking	0	300
Other	12	47
Total Payments	<u>6,813</u>	<u>4,324</u>
Opening Balance	18,742	18,851
<u>INCREASE / -DECREASE MONTH</u>	<u>109</u>	<u>2,966</u>
<u>Closing Balance</u>	<u>18,851</u>	<u>21,817</u>

SUMMARY OF OTHER FUNDS

<u>Wednesday Friendly</u>		
RECEIPTS		
Collections	401	476
Donations		
Dedication Service Collection	566	35
Boat Trip Payments	100	100
Other	30	41
Bank Interest	0	
	<u>1,097</u>	<u>652</u>
PAYMENTS		
Donations	170	65
Hall Rent	140	110
Boat Trip Costs	100	100
Boat Trip Cancellation Refund		110
Dedication Donation to Church	566	35
Other	165	69
	<u>1,141</u>	<u>489</u>
Opening Balance	388	344
Increase/-Decrease	-44	163
Closing Balance	<u>344</u>	<u>507</u>

<u>Coffee and Flowers</u>	2018	2019
RECEIPTS		
Donations	312	332
PAYMENTS		
Supplies	286	170
Flowers	125	176
	<hr/> 411	<hr/> 346
Opening Balance	424	325
Increase/-Decrease	-99	-14
Closing Balance	<hr/> 325	<hr/> 311

<u>Toddler Club</u>		
RECEIPTS		
Donations	824	992
Bank Interest	0	
	<hr/> 824	<hr/> 992
PAYMENTS		
Hall Rent	180	185
Toys, refreshments etc	435	949
	<hr/> 615	<hr/> 1,134
Opening Balance	774	983
Increase/-Decrease	209	-142
Closing Balance	<hr/> 983	<hr/> 841

<u>Stage Group</u>		
RECEIPTS		
Members Subscription	480	580
Spring Show	729	916
Pantomime	2,093	2,246
Spring Show post sales	147	60
Other	24	211
	<hr/> 3,473	<hr/> 4,013
PAYMENTS		
Spring Show	231	156
Pantomime	2,358	2,353
Hall Rent	350	365
Other	177	600
	<hr/> 3,116	<hr/> 3,474
Opening Balance	3,745	4,103
Increase/-Decrease	357	539
Closing Balance	<hr/> 4,103	<hr/> 4,641

Mission Fund

This fund was the balance of funds remaining following closure of the KidsKlub. It was previously called Children's and Youth Work. During the year we have received £10088; being funds given by the Methodist Church related to the closed 'Reside' Project. These funds were given for our Mission. We have therefore renamed the fund: "Mission Fund"

	2018	2019
RECEIPTS		
Donations at Messy Church	348	511
Methodist Church		10,088
	<hr/> 348	<hr/> 10,599
PAYMENTS		
Messy Church & Holiday Club	753	1110
Link Lounge Reorganisation		2556
	<hr/> 753	<hr/> 3666
Opening Balance	1,209	804
Increase/-Decrease	-405	6,933
Closing Balance	<hr/> 804	<hr/> 7,737

An explanation of Contra Entries

These transactions cancel each other out and can be ignored, however for the curious here is an explanation. A form of double entry book-keeping is used in which receipts and payments are kept separate. All receipts are entered against one of the Monetary Assets, e.g. a bank accounts or petty cash and a fund, e.g. General Fund Donations received. Likewise, all payments are recorded against a Monetary Asset and an expense within a fund, e.g. General Fund Repairs and Maintenance. The complexity arises in two situations. Firstly, when monies are transferred between Monetary Assets, e.g. between two bank accounts. In this case in the account from which the funds are being transferred it is shown as a payment and as a "contra entry" and in the account receiving the funds it is shown as a receipt and as a "contra entry". Thus, the two contra entries cancel each other out. The second situation is when someone incurs expenditure on behalf of the church, but indicate they wish that expenditure to be regarded as a gift. In this case the amount of the expenditure is shown as a receipt amongst the giving or donations and as a "contra entry". The expenditure is then shown against the appropriate funds and as a "contra entry", again the contra entries cancel each other out.

Gift Aid Accumulated

The estimated value of income tax recoverable under Gift Aid, but not yet claimed as at 31 Dec 19 was £1815

Fixed Assets

Consecrated land and buildings, (not the property of the PCC but with the responsibility for maintenance).
Unconsecrated land to the rear of the Church.

Fixed and moveable Church Furnishings are vested in the wardens on special trust.

The Wardens have a responsibility to maintain an inventory of assets and arrange adequate insurance.

Insurance is provided by Ecclesiastical Insurance Company. Circa 2014 for insurance purposes they valued the building at £900,000 and the contents at £125,000. However, under a new policy we have combined cover of £2.6 million.

Other Insurances	£
Cash in safe etc	5,000
Employers liability	10,000,00
Public Liability	10,000,00

Note: various sections have limits of liability and excess charges.

This is on a long term (3 -year) agreement - last year 2020

We are committed to
Loving Jesus, Making Him Known

by

Growing

praying, worshipping, listening to God and becoming more like Jesus

Inviting

sharing the Good News and planting
new worshipping communities

Serving

helping those in need, the poor and the isolated,
welcoming and encouraging